



CREDIT CHECKLIST PARTICULAR

Name _____
 Service Point _____ Direction _____ Client No. _____

NECESSARY DOCUMENTATION

TUITION FEE CREDIT (STUDENT WITHOUT INCOME)

To be marked with an X by the Commercial Department, according to the necessary documents for each case:

- Letter of application for credit;
- Identification documentation of the Applicant(s), Parents or Guardians - ID card copies;
- Statement/Letter from Employer to be confirmed* for Parents or Guardians: Type of Contract / Duration of employment / Salary / Job Title and Position held; Last 3 months' payslips for Parents or Guardians;
- ICO Bank Statements with a minimum of 6 months, of the Parents or Guardians (applicable for cases in which they do not have salaries domiciled in ATLANTICO); Letter of commitment from Parents or Guardians;
- Statement from the Applicant's University containing confirmation about enrolment, academic achievement and current academic year of attendance;
- Comfort letter from the University, confirming the Proponent's success in previous years, the absence of fees in arrears and the overall value of the course with description of the annual fee.

NOTE: After credit approval, the Customer must present the Life Insurance, the Term of Commitment for payment of overdue instalments completed and signed by parents or guardians and the Credit Application Form duly completed and signed. The maximum age of Parents or guardians is 60 years, until the end of the loan.

SIGNATURES

Client _____ Date _____
 Manager _____ Date _____

Note: This Checklist should be signed in duplicate (one for the Client, signed and stamped, and another to be introduced into the BPM, also signed and date-stamped).