



## CREDIT CHECKLIST PARTICULAR

Name \_\_\_\_\_  
 Service Point \_\_\_\_\_ Direction \_\_\_\_\_ Client No. \_\_\_\_\_

### NECESSARY DOCUMENTATION

#### PRIVATE LEASING

To be marked with an ( X ) by the Commercial Department, according to the necessary documents for each case:

- Letter of application for credit;
- Identification documentation of the Applicant(s) - copies of ID or Residence Permit;
- Statement/Letter from employer confirming: Working Time / Salary / Position or Function you hold and type of contract Client File; Salary Receipts for the last 3 months;
- Bank Statements from Other Credit Institutions with a minimum of 6 months;
- Proforma Invoice.

Note: If the Customer is married, his spouse must present the same documentation

### SIGNATURES

Client \_\_\_\_\_ Date \_\_\_\_\_  
 Manager \_\_\_\_\_ Date \_\_\_\_\_

Note: This Checklist should be signed in duplicate (one for the Client, signed and stamped, and another to be introduced into the BPM, also signed and date-stamped).