



CREDIT CHECKLIST PARTICULAR

Name _____
 Service Point _____ Direction _____ Client No. _____

NECESSARY DOCUMENTATION

TUITION FEE CREDIT (INCOME STUDENT)

To be marked with an X by the Commercial Department, according to the necessary documents for each case:

- Letter of application for credit;
- Identification documentation of the Applicant(s) - copies of ID cards;
- Declaration/Letter from employer to confirm*: Type of contract / Duration of employment / Salary / Position and Function held; Salary receipts for the last 3 months;
- ICO Bank Statements with a minimum of 6 months (applicable for cases in which the Client does not have salaries domiciled in ATLANTICO); Letter of commitment from Guarantor/Assurantee (if applicable);
- University statement containing confirmation about enrolment, academic achievement and current academic year of attendance;
- Comfortable letter from the University, confirming the student's success in previous years, the inexistence of fees in arrears and the global value of the course with description of the annual value.

NOTE: After credit approval, the Customer must present the Life Insurance and the Credit Application Form duly completed and signed.

SIGNATURES

Client _____ Date _____
 Manager _____ Date _____

Note: This Checklist should be signed in duplicate (one for the Client, signed and stamped, and another to be introduced into the BPM, also signed and date-stamped).